



## **NEW PROCEDURES FOR ORDERING TRANSCRIPTS**

Effective August 8, 2007, the procedures for ordering written transcripts are revised. AV Tronics will be handling all written transcripts for our court until October 1, 2007.

To place an order for a written transcript in a Phoenix case, please call the ECR line at 602-682-4200. For Tucson, please call 520-202-7990 for Judge Marlar cases and 520-202-7568 for Judge Hollowell cases. For Yuma cases, please call 928-783-2288. The ECR department will provide an estimated cost of ordering written transcript(s) and will take confirmation of the order via phone.

Once the customer confirms, the order is deemed submitted and the customer will be obligated to pay the cost of the transcript directly to AV Tronics. AV Tronics will notify you of the exact amount and arrange payment methods. Once completed, the transcript will be emailed to the customer or other arrangements may be made with AV Tronics for receiving the transcript. For information regarding AV Tronics, please call 602-263-0885 for Phoenix and Yuma cases and 520-403-8024 for Tucson cases.

### **Mailing Address:**

AV Tronics  
365 E. Coronado Rd, Suite #100  
Phoenix, Arizona 85004

AV Tronics  
5151 E Broadway Blvd, Ste #1600  
Tucson, Arizona 85711

**NOTE:** CD order requests remain unchanged with the court processing these orders and receiving payment of \$26.00 in the Finance department.